

WILLMAR CITY COUNCIL PROCEEDINGS
COUNCIL CHAMBERS
WILLMAR MUNICIPAL UTILITIES BUILDING
WILLMAR, MINNESOTA

October 6, 2003
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Doug Reese, Ron Christianson, Bruce DeBlieck, Denis Anderson, Nancy Houlahan, Rick Fagerlie, Jim Dokken, and David Chapin; Present 9, Absent 0.

Also present were City Administrator Michael Schmit, City Attorney Richard Ronning, Police Chief Jim Kulset, Fire Chief Marv Calvin, Public Works Director Mel Odens, Finance Director Steven Okins, Planning and Development Services Director Bruce Peterson, Community Education and Recreation Director Steve Brisendine, and City Clerk Kevin Halliday.

Proposed additions to the agenda included Finance Committee Minutes for September 22, bids for aquatic center project and Bowling for Buses announcement.

Council Member Christianson offered a motion adopting the Consent Agenda which included the following: City Council Minutes of September 15, Municipal Utilities Commission Minutes of September 22, Planning Commission Minutes of September 24, Kandiyohi Area Transit Minutes of August 26 and September 2, Community Education and Recreation Board Minutes of September 26, and Zoning Appeals Board Minutes of September 29, 2003. Council Member Fagerlie seconded the motion, which carried.

At 7:05 p.m. Mayor Heitke opened a hearing on an Ordinance Granting a Franchise to CenterPoint Energy Minnegasco and Establishing Terms and Conditions. City Administrator Schmit presented details of a proposed 20-year franchise agreement. The agreement calls for five percent franchise fee on gross sales which is estimated at \$325,000 annually. Council Member Reese offered a motion to table the Ordinance pending the arrival of Mr. Arne Hendrickson, CenterPoint Energy representative. Council Member Christianson seconded the motion, which carried. Mr. Hendrickson arrived minutes later, and Council Member Reese offered a motion to remove the Ordinance from the table with Council Member Chapin seconding the motion, which carried. Mr. Hendrickson, Local Government Relations Specialist for CenterPoint Energy, appeared before the Mayor and Council to offer insight to franchise agreements in other cities and to answer questions raised by the Council. Upon hearing all those who wished to be heard, Mayor Heitke closed the hearing at 7:10 p.m.

Council Member Reese offered a motion to adopt, assign a number and order final publication of the Ordinance Granting a Franchise to CenterPoint Energy Minnegasco and Establishing Terms and Conditions. Council Member Houlahan seconded the motion. Council Member Anderson moved to table the Ordinance. Council Member Chapin seconded the motion, which carried on a roll call vote of Ayes 5, Noes 3 – Council Member Reese, Houlahan and DeBlieck voted “No.”

At 7:11 p.m. Mayor Heitke opened a hearing on an Ordinance Amending Ordinance No. 1060 to Rezone Certain Property. Planning and Development Services Director Peterson presented to the Mayor and Council details of the request to rezone property at the intersection of Trott Avenue and Minnesota Highway 40 from I-2 – General Industrial to GB - General Business. The property is the proposed location of a chiropractic clinic and has been used as a veterinary

clinic/animal shelter. There being no one present to speak for or against the proposed Ordinance, Mayor Heitke closed the hearing at 7:12 p.m.

Council Member Christianson offered a motion to adopt, assign a number and order final publication of the Ordinance Amending Ordinance No. 1060 to Rezone Certain Property. Council Member Chapin seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0

Mayor Heitke recognized Maynard Lawrence, Willmar Area Community Foundation President, who thanked the Mayor and Council for their support over the last four years noting that the City contributed \$25,000 per year. Mr. Lawrence reported the endowment balance and discussed the criteria of youth, elderly and diversity for community grants. Mr. Lawrence detailed several grant recipients in the local area. This matter was for information only.

Randy Fredrickson addressed the Mayor and Council during its scheduled Open Forum. Mr. Fredrickson indicated the neighborhood was still experiencing problems with noise, dust, and racing beyond agreed upon times. Mr. Fredrickson requested expectations for racing to be put on paper and that the arrangements be made binding and monitored. The matter was referred to Planning and Development Services and Community Development Committee for further discussion.

The Community Development Committee Report for September 25, 2003, was presented to the Mayor and Council by Council Member DeBlieck. There were four items for Council consideration.

Item No. 1 The Committee reviewed a concept for future street development south of 19th Avenue and east of First Street. The Committee requested that the City Engineer attend a December Committee meeting to discuss this matter further. This matter was for information only.

Item No. 2 The Committee reviewed the Technology and Telecommunications Project. It was noted that the technology CD ROM has been completed and is available for distribution. The Business Technology Program and SUMMITT Program results were also given to the Committee. This matter was for information only.

Item No. 3 The Committee reviewed updates on the Airport and a number of commercial, industrial and residential projects. This matter was for information only.

Item No. 4 The Committee considered the most recent grant agreement for Airport improvements with MnDOT which covers grading, drainage, and wetland mitigation. The Committee was recommending to the Council adoption of a resolution authorizing the Mayor and City Administrator to execute the agreements on behalf of the City.

Resolution No. 1 was introduced by Council Member DeBlieck, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 1

AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR AIRPORT PROJECT

IT IS RESOLVED by the City of Willmar as follows:

1. That the State of Minnesota Agreement No. 85780,
"Grant Agreement for Airport Improvement," for State Project No. 3401-50 at the Willmar Municipal Airport is accepted.
2. That the Mayor and City Administrator are authorized to execute this Agreement and any amendments on behalf of the City of Willmar.

Dated this 6th day of October, 2003.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

The Community Development Committee Report for September 25, 2003, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member DeBlieck, seconded by Council Member Dokken, and carried.

The Finance Committee Report for September 22, 2003, was presented to the Mayor and Council by Council Member Anderson. There were two items for Council consideration.

Item No. 1 Rick Maursetter presented to the Committee an update on the status of the Baseball Stadium Project. The Project is planned in four phases: Phase I, the fence replacement in the amount of \$30,000; Phase II, the construction of the actual stadium for \$300,000; Phase III, redo the field in the amount of \$120,000; and Phase IV, install the scoreboard in the amount of \$50,000. The total project to be estimated at \$500,000.

The Committee was recommending the Council introduce a resolution to order plans and specifications, advertise for bids and approve a preliminary budget for \$500,000. Resolution No. 2 was introduced by Council Member Anderson, seconded by Council Member Chapin, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 2

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to create the Baseball Improvement Project Budget:

Increase: Revenues

City of Willmar		\$210,000.00
School District 347		\$ 50,000.00
Baseball Association		\$190,000.00
Association	\$ 10,000	
Service Club Cont.	\$130,000	
Seat Sales	\$ 50,000	
Ridgewater College		\$ 50,000.00

Increase: Appropriations

Phase I – Fences	\$ 30,000.00
Phase II - Stadium	\$300,000.00
Phase III – Finish Stadium/Grounds	\$120,000.00

Phase IV – Scoreboard Dugouts

\$ 50,000.00

BE IT FURTHER RESOLVED to authorize the City Engineer to prepare plans and specifications and to advertise for bids

Dated this 6th day of October, 2003.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 2 The Committee reviewed Fund Balance accounts as of December 31, 2002. It was noted revenues would be discussed at the next meeting, followed by Appropriations and Capital Expenditures at future meetings. This matter was for information only.

The Finance Committee Report for September 22, 2003, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Anderson, seconded by Council Member Chapin, and carried.

The Finance Committee Report for September 29, 2003, was presented to the Mayor and Council by Council Member Anderson. There was one item for Council consideration.

Item No. 1 The Committee discussed projects that have been suggested for possible uses of a local option sales tax if instituted. The projects consisted of the following:

1. The acquisition, operation and maintenance of the Willmar Regional Treatment Center estimated at a cost of \$1.6 million for acquisition and unknown for operation and maintenance;
2. The development of the Industrial Park and other infrastructure improvements (Street Improvement Program) at an estimated cost of \$7 million and \$2.5 million annually after the Park is completed;
3. The construction of a parking ramp and reduction of Rice Hospital Debt. Ramp costs estimated at \$10,000 per space at 300 spaces would total \$3 million with operation and maintenance unknown;
4. The relocation of Race Track and Fairgrounds estimated costs unknown;
5. The completion of Blue Line Center/Civic Center complex estimated at \$1.6 million; and
6. The completion of the City wide Bike Trail System estimated costs unknown.

The Committee was recommending the Council direct staff to suggest criteria that could be used to prioritize the projects. Council Member Anderson moved to approve the recommendation of the Finance Committee, with Council Member Fagerlie seconding the motion, which carried.

The Finance Committee Report for September 29, 2003, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Anderson, seconded by Council Member Chapin, and carried.

City Administrator Schmit presented to the Mayor and Council bid tabulations for the Dorothy Olson Aquatic Center Project and explained the three alternate bids for swimming area lights, parking lot lights, and backwash equipment. Staff was recommending a contract be awarded to apparent low bidder, TerWisscha Construction.

Resolution No. 3 was introduced by Council Member Reese, seconded by Council Member Anderson, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0, Council Member Chapin abstained from voting.

RESOLUTION NO. 3

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the bid of TerWisscha Construction Inc. of Willmar, Minnesota for the Aquatic Center Project is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$1,303,303.00.

Dated this 6th day of October, 2003.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Resolution No. 4 was introduced by council Member Reese, seconded by Council Member Anderson, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 4

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the bid of Miracle Recreation Equipment Company of Hastings, Minnesota for the Aquatic Center Project Play Features is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$197,000.00.

Dated this 6th day of October, 2003.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Noting that the bids as accepted required additional funding, staff was recommending to approve the transfer of \$20,000 from expired capital improvement fund to the pool budget.

Resolution No. 5 was introduced by Council Member Reese, seconded by Council Member Anderson, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 5

FINAL OUTDOOR POOL PROJECT BUDGET
ESTIMATED TOTAL COST \$1,790,537

SUPPLIES:		RECEIVABLES:	
Postage	\$ 200	City - General	\$ 20,000
General Supplies	<u>4,081</u>	City - Municipal Utilities	285,000
TOTAL	\$4,281	City	285,537
		Other-Donations	<u>1,200,000</u>
		TOTAL	\$1,790,537
OTHER SERVICES:		FINANCING:	
Printing & Publishing	\$ 300	City - Municipal Utilities	\$ 285,000
Mtce. of Other Impr.	1,477,846	City - General	20,000
Other Services	<u>197,000</u>	City	285,537
TOTAL	\$1,675,146	Other-Donations	<u>1,200,000</u>
		TOTAL	\$1,790,537
OTHER CHARGES:		GRAND TOTAL	\$1,790,537
Prof. Serv.	\$110,610		
Advertising	<u>500</u>		
TOTAL	\$111,110		
GRAND TOTAL	\$1,790,537		

Dated this 6th day of October, 2003.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

The Public Works/Safety Committee Report for September 30, 2003, was presented to the Mayor and Council by Council Member Reese. There were five items for Council consideration.

Item No. 1 Members of the Humane Society were present to update the Committee on prospective buildings to house an animal shelter. Representatives have held discussions with the Willmar Regional Treatment Center (WRTC) staff for rental of a concrete storage building. Current negotiations with the WRTC include needed improvements to the building such as installation of floor drains, construction of cinder block walls, and an air exchange unit. The WRTC maintenance department has offered to install the floor drains. The rental rate offered to the Humane Society is \$3.95 a square foot per year.

The Committee discussed the alternatives and felt further negotiations and discussions by representatives of all concerned parties should be held and findings brought back to Committee. This matter was for information only.

Item No. 2 The Committee reviewed an update on the Civic Center Locker Room Addition. The general contractor for the project is Corner Stone Construction, and the project is nearing the final week of construction with installation of electrical, plumbing and benches.

Staff informed the Committee that at the time of rebid, the rubber flooring was not included in the project in order to lower costs. At this time staff has received quotes for the flooring material and proposes using City staff for installation. Quotes were received for two different levels of quality. It was the consensus of the Committee to consider the better quality flooring at an estimated cost of \$13,083. Staff proposed funding the flooring from within various 2003 budgets

and explained each line item.

The Committee was recommending the Council approve the transfer of funds from various budgets to the project budget. Resolution No. 6 was introduced by Council Member Reese, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 6

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to amend the General Fund:

Increase:		
	Transfer Out Civic Center	\$12,000.00
Decrease:		
	Leisure Services:	
	General Supplies	\$ 3,000.00
	Rents	2,000.00
	Transfers Out-Capital	1,000.00
	Transfers Out-Capital	1,000.00
	Auditorium:	
	Transfers Out-Capital	\$ 1,000.00
	Transfers Out-Capital	1,000.00
	Senior Citizens Center	
	Other Services	\$ 1,000.00
	Transfer Out-Capital	2,000.00

Dated this 6th day of October, 2003.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 3 The Committee reviewed the final payment estimate to R & R Excavating of Hutchinson for the 2002 Sewer and Water Main Project. The project included improvements in the Abbott Drive area, the future development of the Mills property on South 71, and the RRR Addition. The \$19,024.72 is the 5% retainage and staff recommends acceptance of the project, which came in \$5,000 under budget.

The Committee was recommending the Council accept Project No. 0202 and approve final payment to R & R Excavating. Resolution No. 7 was introduced by Council Member Reese, seconded by Council Member Christianson, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 7

ACCEPTING PROJECT AND AUTHORIZING FINAL PAYMENT

PROJECT NUMBER: 0202

IMPROVEMENT: 2002 Sewer and Water Main Improvements

CONTRACTOR: R & R Excavating Inc., Hutchinson.
DATE OF CONTRACT: 5-20-02
BEGIN WORK: 6-4-02
COMPLETE WORK: 7-18-03
APPROVE, CITY ENGINEER: 9-4-03
BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that:

1. The said Project No. 9202 be herewith approved and accepted by the City of Willmar.
2. The following summary and final payment be approved:

ORIGINAL CONTRACT AMOUNT: \$840,930.20
Change Orders No. (none)

FINAL NET CONTRACT AMOUNT, PROPOSED: \$840,930.20

ACTUAL FINAL CONTRACT AMOUNT AS CONSTRUCTED: \$835,106.25
Less Previous Payments (1-6) \$816,081.53

FINAL PAYMENT DUE CONTRACTOR: \$19,024.72

Dated this 6th day of October, 2003.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 4 The Committee reviewed bid results for improving and updating the signal system along Trunk Highway 12, Project No. 0305. Four bids were received, and it was noted the low bid was below the engineer's estimate.

The Committee was recommending the Council accept the low bid of Granite Ledge Electric and authorize the Mayor and City Administrator to enter into a contract on behalf of the City. Resolution No. 8 was introduced by Council Member Reese, seconded by Council Member Anderson, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 8

BE IT RESOLVED by the City Council of the City of Willmar, a Municipal Corporation of the State of Minnesota, that the bid of Granite Ledge Electrical Contractors, Inc. of Foreston, Minnesota for Project No. 0305 – Highway 12 Signal System Improvements is accepted, and be it further resolved that the Mayor and City Administrator of the City of Willmar are hereby authorized to enter into an agreement with the bidder for the terms and consideration of the contract in the amount of \$101,200.00.

Dated this 6th day of October, 2003.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Item No. 5 The Committee reviewed results for the City of Willmar in a statewide Racial Profile Study, which included 70 communities on a voluntary basis. It was the consensus of the Committee to review the study and its findings, and then reviewed the plan of action prepared by staff at a future meeting. This matter was for information only.

The Public Works/Safety Committee Report for September 30, 2003, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Reese, seconded by Council Member Fagerlie, and carried.

City Clerk Halliday informed the Mayor and Council that El Tapatio Inc. has applied for an On-sale and Sunday liquor licenses. It was noted the Police Chief has reviewed all documents and found them to be in order, and the City Attorney will review the certificate of insurance. Following discussion, Council Member Houlahan offered a motion to approve the licenses as presented subject to the City Attorney approving the certificate of insurance. Council Member Chapin seconded the motion, which carried on a roll call vote of Ayes 8, Noes 0.

City Clerk Halliday informed the Mayor and Council that a request for reapportionment of special assessments has been filed with the City for a parcel owned by RRR Properties of Willmar, Inc. In a previous reapportionment the City placed special assessments against a parcel having no benefit and henceforth requires removal of that assessment, and reassessment against the 10 platted lots.

Following discussion, Resolution No. 9 was introduced by Council Member Christianson, seconded by Council Member Chapin, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 9

WHEREAS, a request for reapportionment of special assessments has been filed with the City of Willmar, for the following-described property:

Section 02, Township 119, Range 35

Government Lot 6 excluding parts platted as First, Second, Third, Fourth and Fifth Additions to Lakewood and also excluding that part of government Lot 6 described as follows: Beginning at the northwest corner of SD Section 11, thence south 399.50 feet, thence easterly 813.75 feet to southwest corner of Third Addition to Lakewood, thence northerly along west line of SD Third Addition to Lakewood, 339.63 feet, thence northerly 70 feet, thence westerly 155 feet, thence northwesterly 169.84 feet, thence westerly 371.22 feet, thence north 270 feet, thence west 199.42 feet to west line of SD Section 2, thence south 316.81 feet to point of beginning.

Parcel No. 95-902-0090

to wit: RRR Properties of Willmar, Inc.

WHEREAS, the above have waived notice of hearing and hearing on said reapportionment;

and

WHEREAS, the City Council of the City of Willmar reapportioned the special assessments totaling \$15,556.05 on July 7, 2003; and

WHEREAS, the reapportionment placed special assessments against a parcel having no benefit and henceforth requires removal of the assessment; and

WHEREAS, the City Council of the City of Willmar is in agreement that the special assessments totaling \$15,556.05 placed against the above-described parcel be hereby reapportioned as herein described:

Parcel No.	Legal Description	Amount
95-902-0090	Unplatted	- 0 -
95-467-0900	Block 1, Lot 1, Lakewood Sixth Addition	\$1,555.61
95-467-0910	Block 1, Lot 2, Lakewood Sixth Addition	\$1,555.61
95-467-0920	Block 1, Lot 3, Lakewood Sixth Addition	\$1,555.61
95-467-0930	Block 2, Lot 1, Lakewood Sixth Addition	\$1,555.61
95-467-0940	Block 2, Lot 2, Lakewood Sixth Addition	\$1,555.61
95-467-0950	Block 2, Lot 3, Lakewood Sixth Addition	\$1,555.60
95-467-0960	Block 2, Lot 4, Lakewood Sixth Addition	\$1,555.60
95-467-0970	Block 2, Lot 5, Lakewood Sixth Addition	\$1,555.60
95-467-0980	Block 2, Lot 6, Lakewood Sixth Addition	\$1,555.60
95-467-0990	Block 2, Lot 7, Lakewood Sixth Addition	\$1,555.60

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Willmar, pursuant to the request of the above that the special assessments on the above-described property be and they hereby are reapportioned as provided in the request of the above named, and BE IT FURTHER RESOLVED that the reapportionment be recorded in the records of the City of Willmar and the Kandiyohi County Auditor effective for taxes and assessments due and payable on tax statements issued in the year 2004 and thereafter.

Dated this 6th day of October, 2003.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Planning and Development Services Director Peterson presented to the Mayor and Council an Ordinance to Rezone Certain Lands from LB to R-2. The Planning Commission has approved the request to rezone a portion of the Public Market property on Southwest 9th Street from Limited Business to R-2 Residential for a twin-home development. Following discussion, Council Member DeBlieck offered a motion to introduce an Ordinance Amending Municipal Ordinance No. 1060, the Willmar Zoning Ordinance, and to schedule a hearing for October 20, 2003. Council Member Reese seconded the motion, which carried.

Planning and Development Services Director Peterson presented to the Mayor and Council an Ordinance to amend the Zoning Ordinance text. The Planning Commission has initiated a text amendment to the Zoning Ordinance that would allow "Convenience Stores with Gasoline Sales" as

a permitted use with plan review in a SC – Shopping Center District. Following discussion, Council Member Christianson offered a motion to introduce an Ordinance Amending Ordinance No. 1060, the Willmar Zoning Ordinance, and to schedule a hearing for October 20, 2003. Council Member Anderson seconded the motion, which carried.

Planning and Development Services Director Peterson informed to the Mayor and Council a petition has been received requesting the vacation of a portion of 13th Avenue Southwest between 15th and 16th Streets Southwest. This street was platted, but never built; and the Planning Commission has approved the request.

Resolution No. 10 was introduced by Council Member Fagerlie, seconded by Council Member Chapin, read by Mayor Heitke, and approved on a roll call vote of Ayes 8, Noes 0.

RESOLUTION NO. 10

RESOLUTION SETTING A PUBLIC HEARING TO CONSIDER A PETITION TO VACATE A PORTION OF A PUBLIC STREET

BE IT RESOLVED by the City Council of the City of Willmar that the Council conduct a public hearing at 7:02 p.m. on Monday, October 20, 2003, in the Council Chambers at the Municipal Utilities Commission Building, 700 SW Litchfield Avenue, Willmar, Minnesota.

BE IT FURTHER RESOLVED that the purpose of the hearing will be to consider a petition submitted by Josh and Alison Mulder, and others for the vacation of a portion of a public street more particularly described as:

That portion of 13th Avenue SW in the City of Willmar, MN described as:

Beginning at a point 5 feet west of the northeast corner of Lot 3, Block 1, West 4th Addition; thence north 60 feet to the southeast corner of Lot 7, Block 1, West Park 1st Addition; thence west 260 feet to the southwest corner of Lot 8, Block 1, West Park 1st Addition; thence South 60 feet to a point on the north line of Lot 1, Block 1, West Park 4th Addition; thence east to the point of beginning.

BE IT FURTHER RESOLVED that any person having an interest in said matter is invited to appear in person or be represented by counsel to be heard on this matter.

Dated this 6th day of October, 2003.

/s/ Lester Heitke
MAYOR

/s/ Kevin Halliday
Attest: CITY CLERK

Planning and Development Services Director Peterson presented to the Mayor and Council a preliminary plat for Park Ridge Second Addition, a two-lot replat of Lot 3, Block 1, Park Ridge Addition, for a multi-sport recreation facility. The Planning Commission has approved the plat with conditions related to easements and access. Council Member Christianson moved to approve the preliminary plat for Park Ridge Second Addition with the same conditions, with Council Member

Chapin seconding the motion, which carried.

Planning and Development Services Director Peterson presented to the Mayor and Council a preliminary plat for Clements Addition, a two-lot plat of part of the Public Market property on Southwest 9th Street for twin-home development. The Planning Commission has approved the plat with conditions related to easements, reapportionment of assessments and developer responsibilities. Council Member Reese moved to approve the preliminary plat for Clements Addition with the same conditions, with Council Member Chapin seconding the motion, which carried.

Public Works Director Odens presented to the Mayor and Council a request for contract extension from Sorenson Bros., Inc. for Project No. 0205 – grading and drainage at the Willmar Municipal Airport, Phase I. Following discussion, Council Member Reese moved to approve a two-week contract extension with Sorenson Bros., Inc. with Council Member DeBlieck seconding the motion, which carried.

Announcements for Council Committee meeting dates were as follows: Public Works/Safety, October 14; Labor Relations, October 15; Finance, October 16; and Community Development, October 23, 2003.

City Attorney Ronning presented his opinion regarding R-1 Densities in a letter to the Mayor and Council. Council Member Christianson requested the City Attorney communicate with the League of Minnesota Cities and other cities for further information regarding this matter and report his findings back to the Council.

There being no further business to come before the Council, the meeting adjourned at 9:32 p.m. upon motion by Council Member Christianson, seconded by Council Member Reese, and carried.

Attest:

MAYOR

SECRETARY TO THE COUNCIL